

## QAR Team Meeting July 9, 2012

**Next Meeting – July 23, 2012 at WH2NW (Black Hole)**

First	Last	Organization	phone	email	Present
Bakul	Banerjee	CD	5251	bakulb@fnal.gov	X
Adam	Bracero	TD	2536	bracero@fnal.gov	X
Frank	Cesarano	BSS	4188	cesarano@fnal.gov	X
John	Dawson	ESH	4830	jbdawson@fnal.gov	
Nicole	Gee	WDRS	3697	nicole@fnal.gov	X
Jed	Heyes	OQBP	3969	jhey@fnal.gov	X
Tom	King	QAE	6474	mrdking@fnal.gov	X
John	Martzel	QAE	5061	martzel@fnal.gov	X
Kurt	Mohr	QAE	6001	kmohr@fnal.gov	X
Mike	Pakan	QAE	2236	mpakan@fnal.gov	X
Don	Rohde	AD	2367	rohde@fnal.gov	X
Eugene "JJ"	Schmidt	PPD	4328	jj@fnal.gov	X
Rod	Walton	FESS	2565	rwalton@fnal.gov	
Jim	Wollwert	FI	5561	jwollwer@fnal.gov	

**Meeting locations for future QAR meeting locations:** ALL Monday meetings in WH2NW (Black Hole) at 9:00 AM – *Every other week*

### Carry Over Items & Task Assignments

1	QARs - Identify assessment topics most important (beneficial) to your D/S/C	All QARs	continues
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### Items Covered Today

Topic	Identify Assessment Topics Most Important for Next Year
Discussion	No new items suggested. OQBP will select topics if suggestions are not provided because we have to show the schedule to DOE.
Resolution	request and task assignment remains

Topic	Self-Assessment Update
Discussion	<ul style="list-style-type: none"> <li>Nothing new</li> <li>This will be discussed with AC in mid-August</li> <li>Only item left is to modify / rewrite the Management Assessment Procedure</li> </ul>
Resolution	Information

Topic	Assurance Council
Discussion	<ul style="list-style-type: none"> <li>Seeing higher tritium concentrations in surface water &amp; sewer – still lower than regulations permit. Committee looking into this (S Henderson &amp; S Holmes)</li> <li>More restrictions on cost for travel &amp; conferences – getting more scrutiny for higher costs, need higher levels of approval (required by OMB)</li> <li>CFO working on A123 assessments, most interesting is the assessment on how our operational activities impact the finances. There is new program for 2013 but will probably change for 2014.</li> <li>Discussed continuity of operations plans COOP program to minimize disaster impact.</li> </ul>
Resolution	Information – more detail available on OQBP website

Topic	Lessons Learned (LL) Database (DB) Process
Discussion	Last QAR meeting showed LL DB and its associated fields. This week the presentation provided focus on what it is, why it is done, & what your responsibility is. Presentation is "Fermilab Lessons Learned Program" and the file name is <i>QAR20120709_79ARbriefingslidesrev001.ppt</i> .
Resolution	Information

Topic	Assessment Status Update
Discussion	<ul style="list-style-type: none"> <li>K Mohr – Report for Engineering work in CS done &amp; in final review with Jed</li> <li>J. Martzel – meeting with PD and still planning Engineering work to assess</li> <li>M Pakan – TD planning meeting this week to determine projects to assess</li> <li>T King – Small "p" projects report – draft reviewed and submitted for final review today to Jed</li> </ul>
Resolution	Information

Topic	D/S/C updates /news/ quality issues/ agenda items
Discussion	D/S/C should have QARs work on consolidated assessments schedule for 2013-2014 Dave Carlson's last week is this week – party on Tues
Resolution	Information

Tom King - X6474 or 630-267-6644  
Meeting adjourned - duration 45 minutes